

May 2011

Signed by 

MINUTES OF ANNUAL ALTHORNE PARISH COUNCIL MEETING

HELD WEDNESDAY 22nd MAY 2011

TUESDAY 17th

Present:

Councillors P Davies (Chairman), P Burgess, B Noye, Mrs S Winter, and Mrs M Davies

In Attendance:

Michelle Cheatle (Clerk) and 1 member of the public.

11/033 Election of Chairman

It was proposed that Cllr Mrs M Davies be elected Chairman of the Council. *Proposed by Cllr P Burgess and seconded by Cllr P Davies, all in favour*

11/034 Chairman to sign Declaration of Acceptance of Office

Forms duly completed

11/035 Election of Vice Chairman

It was proposed that Cllr P Burgess be elected Vice-Chairman of the Council. *Proposed by Cllr P Davies and seconded by Cllr B Noye, all in favour*

11/036 Apologies for absence

Cllr Mrs S Winter, District Councillors A Cussen and R Boyce

11/037 Minutes of Meetings

The minutes of the Parish Council meeting held 27th April 2011, having been previously circulated were agreed with the following amendment: Cllr P Burgess attended the Highways Panel Meeting, Cllr Mrs M Davies did not attend the Highways Panel Meeting. *Proposed by Cllr P Davies and seconded by Cllr B Noye, all in favour.* The minutes of the Parish Council extra ordinary meeting held 4th May 2011, having been previously circulated were agreed. *Proposed by Cllr P Davies and seconded by Cllr B Noye, all in favour.* The Chairman signed them as a true record.

11/038 Declaration of Interests

Cllrs Mrs M Davies and P Davies declared a personal and prejudicial interest in agenda item 11/047.01

11/039 Confirmation of Roles and Responsibilities

The following roles and responsibilities were agreed:

Chairman	Cllr Mrs M Davies
Vice Chairman	Cllr P Burgess
AVN & Press Reporting	Cllr P Burgess
Health	Cllr Mrs M Davies
Planning	Cllr Mrs S Winter and Cllr Mrs M Davies
Finance	Cllr P Davies
Highways	Cllr P Burgess
Web Master	Cllr P Davies
DHGPC Rep	Cllrs Mrs M Davies and Cllr P Davies
Police Liaison	Cllr P Davies
Recreation Ground Rep	Cllr B Noye
Emergency Planning	Cllr Mrs M Davies and Cllr B Noye
Parish Hall Maintenance	Cllr B Noye
EALC Rep	Cllr P Davies

11/040 Public Forum with respect to items on the Agenda

None.

11/041 Transport Report

Mrs Benjafield's report was read to the meeting which included details of the Dengie Local Transport Needs Assessment Task and Finish Working Group, the launch of the Dengie DaRT and the proposed meeting with First Bus on 25th May.

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11/042

None

District Councillors Report

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11/043

None.

Clerks Report

11/044

To discuss and agree actions regarding application of Recreation Ground to Queen Elizabeth II Field Challenge

It was agreed to respond confirming the council intention to proceed with the application depends on the outcome of further discussion with Fields In Trust and a public consultation. Proposed by Cllr P Davies and seconded by Cllr B Noye, all in favour

11/045

Finance

11/045.01

To advise members of the following receipts, automated payments and to approve the cheques for payment and signing:

£1,224.00	Ford Design - Recreation Ground sign
£331.11	Clerk wages
£36.87	ACT – final payment from monies held
£525.60	MDL Grass cutting incl weed and feed
£1,885.37	AON – Insurance
£22.00	Mrs M Cheatele – Titan VAT
£95.00	Wilson Sport - Tennis Net

Finance report proposed by Cllr P Davies and seconded by Cllr Mrs M Davies, all in favour.

11/045.02

It was agreed to accept the quotation of £220.00 for removal of dead wood in Dog Walk. *Proposed by Cllr Mrs M Davies and seconded by Cllr P Davies, all in favour*

11/045.03

It was agreed to accept quotation of £120.00 for adding anti vandal covering to new notice board on Recreation Ground. *Proposed by Cllr P Davies and seconded by Cllr B Noye, all in favour*

11/045.04

It was agreed to accept the quotation of £70.00 for signs for tennis court and skate park. *Proposed by Cllr P Davies and seconded by Cllr B Noye, all in favour*

11/046

Health Report

None.

11/017

Planning

11/047.01

Applications advised by Maldon District Council

Week ending 28th April 2011

FUL/MAL/11/00327 – Erect detached chalet style dwelling and new crossover

Sanderling, Burnham Road, Althorne, Essex

11/047.02

Decisions advised by Maldon District Council

Week ending 28th April 2011

HOUSE/MAL/11/00201 – Orangery and single storey rear extension

Gilder Lodge, Fambridge Road, Althorne, Essex APPROVE

11/047.03

Responses made by Althorne Parish Council since last meeting

HOUSE/MAL/11/00286 – Double garage with loft/office above

The Boat House, Bridgemarsh Lane, Althorne, Essex

Althorne Parish Council support this application but would like Maldon District Council to confirm whether the office is for business or personal use

11/047.04

Applications requiring response from Althorne Parish Council

None

11/047.05

An enforcement notice regarding a property at Highfield Rise has been submitted, the application for Cala Vista has been withdrawn

11/048

Highways and Paths

SID movement to Fords Garage to be chased, there has been no response from Essex County Council regarding extending the 30mph limit. Althorne no longer has a Highways Panel representative, Clerk waiting for EALC to advise. Cllrs Mrs M Davies and Mrs S Winter have arranged footpath walks – details available.

11/049

Reports from Meetings and Events attended

Cllrs Mrs M Davies and P Davies attended the AGM of Althorne Community Together

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11/050 Recreation Ground

Cllr Mrs M Davies thanked Pat for helping clean the pavilion chairs. NLYFC will be carrying out remedial work on goal mouths on 4th June, Cllr P Davies to arrange top soil. A letter from a resident has been received regarding dogs off lead in main field, Cllr P Davies will circulate a response to council. MDL is to confirm sufficient access to play area for grass cutting. Cllr P Davies will circulate costs regarding letter box at Pavilion.

11/051 Neighbourhood Action Panels

Next meeting will be at Althorne on 24th May. Antisocial behaviour and speeding to be put forward

11/052 Public Forum with respect to matters of mutual interests

There was a concern expressed regarding the procedure in respect of bonfires – Cllr Mrs M Davies had a leaflet from MDC. There was some discussion regarding the minority of dog owners who allow their dogs off lead.

11/053 Any Other Business/Information Exchange

Cllr B Noye requested that an acknowledgement of thanks to the outgoing Chairman and Vice Chairman for the contributions they have made over the past four years. It was agreed to hold an extra ordinary meeting before the Trustee meeting on 7th June to discuss access gate replacement, signing of annual accounts, Fields in Trust, letterbox at Pavilion, use of transport monies. Clerk to contact David Moore regarding youth shelter

11/054 Date of next meeting

22nd June 2011 – items for Agenda to be notified to Clerk by email before 13th June 2011

11/055 Closure

The Chairman closed the meeting was closed at 9.30pm



Chairman of Althorne Parish Council